**Application for the Small Business Grant Fund and the Retail, Hospitality and Leisure**

**Grant. Eligible businesses will be paid the highest value grant available to them.**

If the property has a rateable value of £15k or less the maximum grant is £10,000. If the property has a rateable value of greater than £15k and less than £51k, the maximum grant is £25,000.

Applications should be downloaded, completed and emailed to Business.Rates@islington.gov.uk

with your name or company name and the words “COVID19 grant details” in the subject heading.

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| **Business Rates account reference (s)**For each property in Islington you want to tell us about. This is an 8 digit reference number found at the top of each rates bill. |   |
| VAT Registration Number as registered with HMRC or else say “Not Registered” |   |
| Company Number as registered with Companies House or else say “Not Registered” |   |
| Business Name  |  |
| Forename & Surname of Applicant (enter the name of the liable person or company) |  |
| Your email address |  |
| A contact phone number for SMS |  |
| **Method of payment: Grants are paid by BACS in order to reduce the risk of both delay and fraud. Enter the details of the account you want any grant paid into.**  |
| Bank Sort Code  |  |
| Bank Account Number  |  |
| Name of Account Holder |  |
| Business Address 1  |  |
| Business Address 2 if you have a second property  |  |
| Business Address 3 (as above)  |  |
| Business Address 4 (as above)  |  |
| Complete and attach another form if you have more properties you want to tell us about |

**Step 2**

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| **IMPORTANT: You must attach and send an image or photo of your most recent business rates bill with your grant application** |

**Step 3**

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| **Complete the State Aid Declaration Below** |

# **‘*De minimis*’ State Aid declaration**

NON-DOMESTIC RATES ACCOUNT NUMBERS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The award of any grant shall comply with the EU law on State Aid on the basis that, including this grant, you shall not receive more than €800,000 in total of *De minimis* aid within the current financial year or the previous two financial years). The *de minimis* Regulations 1407/2013 (as published in the Official Journal of the European Union L352 24.12.2013) can be found at: <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2013:352:0001:0008:EN:PDF>.

I confirm that:

1. I am authorised to sign on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[name of undertaking]; and

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[name of undertaking] shall not exceed its *De minimis* threshold by accepting either the Small Business Grant Fund or the Retail, Hospitality and Leisure

Grant.

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ POSITION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BUSINESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

